

Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday, 25 July 2017 at 10.00 am in Committee Room 1 - City Hall, Bradford

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

P Akhtar

City Solicitor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar

City Solicitor

Agenda Contact: Fatima Butt

Phone: 01274 432227

E-Mail: fatima.butt@bradford.gov.uk

To:



MEMBER	REPRESENTING
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Val Slater	Portfolio Holder for Health and Wellbeing
Councillor Simon Cooke	Leader of the Conservative Group
Kersten England	Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford Districts Clinical Commissioning Groups
Helen Hirst	Bradford Districts and Bradford City Clinical Commissioning Groups
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Groups
Dr Akram Khan	Bradford City Clinical Commissioning Group (Deputy Chair)
Laura Smith	Area Team Director, NHS England
Anita Parkin	Director of Public Health
Bev Maybury	Strategic Director Health and Wellbeing Board
Michael Jameson	Strategic Director of Children's Services
Javed Khan	HealthWatch Bradford and District
Sam Keighley	Bradford Assembly Representing the Voluntary, Community and Faith Sector
Bridget Fletcher	Representative of the main NHS Provider
Clive Kay	Representative of the main NHS Provider
Nicola Lees	Representative of the Main NHS Provider

Non-Voting Co-opted Members

Two Co-opted representatives of the three main NHS providers (from the list above).
 One Co-opted representative of the Community Interest Companies (representing primary care).

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.



An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 28 March 2017 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.



Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

5. PROPOSALS FOR SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) TRANSFORMATION 0-25

The Strategic Director, Children's Services will submit **Document "A"** which asks the Board to:

- Take note of the proposals for SEND Transformation 0-25
- Support the SEND transformation to provide additional capacity within the Early Years Enhanced Specialist Provisions (EYESP) to meet the complex health needs of some children with SEND, for example, through providing additional capacity from school nursing.

Recommended-

- (1) That the proposals outlined in Document "A" be noted and that Board Members and their organisations be asked to contribute to the formal consultation.**
- (2) That the Board notes that the Strategic Director, Children's Services in consultation with the Portfolio Holder is authorised to consider consultation findings from partners, stakeholders, staff, children and their families and implement the proposals.**

(Lynn Donohue/Angela Spencer-Brooke – 01274 439610)

6. CHAIRS HIGHLIGHT REPORT: BETTER CARE FUND, 2016/17 HEALTH AND WELLBEING ANNUAL REPORT, DRAFT JOINT HEALTH AND WELLBEING STRATEGY 2017/22, SEND LOCAL OFFER ANNUAL REPORT 2016/17

The Health and Wellbeing Board Chair's highlight report (**Document "B"**) summarises business conducted between meetings: where for example reporting or bid deadlines fall between Board meetings or business conducted at any meetings not held in public where these are necessary to consider material that is not yet in the public domain.

Reporting through a highlight report means that any such business is discussed and formally minuted in a public Board meeting.



The July report covers:

- Business conducted at meetings of the Board's subgroups: the Integration and Change Board. There is no update from the new Integrated Commissioning Executive which is in development.
- Better Care Fund – Update on performance and progress on the 2017-19 Plan
- Care Quality Commission – Review Guidance
- 2016-17 Health and Wellbeing Board Annual Report to Bradford District Partnership

Recommended-

(1) That in relation to section 3.1 of Document “B” (Better Care Fund) the Board is asked to:

- **Note the position in relation to the local area progress in refreshing the local Narrative Plan and Planning Template for 2017/18 and 2018/19.**
- **Note the establishment of the Executive Commissioning Board.**
- **Note the requirement to submit revised BCF Plan by the 11th September 2017.**
- **Agree delegated authority to the Chair of the Board in consultation with the Leader of City of Bradford MDC and a nominated representative of the three CCGs to authorise submission of the Better Care Fund Plan on behalf of the Health and Wellbeing Board.**

(2) That in relation to Section 3.5 (Document “B”) the Board is asked to:

Note that the 2016-17 SEND Local Offer Annual Report has been agreed by the Chair of the Board and published on the SEND Local Offer website.

(Angela Hutton – 01274 437345)

7. UPDATE TO THE BRADFORD DISTRICTS AND CRAVEN HEALTH AND WELLBEING PLAN (FORMERLY TITLED STP)

The Chief Officer, Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups will submit **Document “C”** which presents a progress update on the delivery of the Bradford Districts and Craven Health and Wellbeing plan. The components of the delivery are:

- A joint operational plan



- The progress and achievements of the transformational programmes and work streams
- The performance dashboard and report ('tracker')
- Involvement on work streams at West Yorkshire and Harrogate STP level

Recommended-

That the Board notes and supports the actions being taken to develop an integrated Health Plan for Bradford Districts and Craven as being a key element of ensuring the sustainability of the health, care and wellbeing sector and of the Board's forthcoming Joint Health and Wellbeing Strategy.

(Christine Walters – 01274 237290)

8. HEALTH PROTECTION ASSURANCE ACROSS THE BRADFORD DISTRICT

The Director of Public Health will submit **Document "D"** which reports that the Director of Public Health has responsibility for strategic leadership of the health protection function in their local authority area. Health protection is one of the four domains described in the Public Health Outcomes Framework. The paper proposes that an assurance group is established to ensure local coordination of the different aspects of Health Protection.

Recommended-

- (1) That a multi-agency health protection assurance group be established as a forum for bringing together the local health protection responsibilities.**
- (2) That the group meets quarterly and reports into the Health and Wellbeing board as required, or as agreed with the board.**

(Sarah Muckle – 01274 432805)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

